

STREET TREES & LANDSCAPING FINAL INSPECTION

PRE-MEETING TASKS

Organisation	Organisation Action Required			N/A
Contractor	Make sure site complies with standards as agreed at pre-maintenance inspection			
	2) Trees staked, tied and mulched			
	3) Dead and damaged trees replaced			
	4) Mow grass			
	5) Gardens planted, barked and weed-free			
	6) Irrigation In working order			

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In Attendance:		
Council Officer		
Council Officer		
Contractor		
Consultant		

Action Required		Yes	No	N/A
1)	Inspect site			
2)	Trees staked, tied and mulched			
3)	Gardens barked and weed-free			
4)	Gardens and planting meet agreed standards			
5)	Dead and damaged plants replaced			

HAND-OVER

	Yes	No	N/A
Gardens and street trees now acceptable for hand-over to Council for ongoing maintenance			

Council to take over maintenance as from

ITEMS TO BE PROVIDED/CORRECTED

No	Action Required	Party to Action	Party to Accept	Acceptance	
				Signature	Date
velo	per/Contractor name	Developer	/Contractor sig	nature C	ate sign
ease	print)		_		-

Council Representative name (please print)

Council Representative signature Date signed